



Head of Junior School

Learning today, inspired for tomorrow...

The Anglican School Googong seeks to promote lifelong learning in a Christian context, to prepare our students for their future beyond Googong.

Established in 2015, the school will be in its fifth year of operation in 2019 with over 250 students in Kindergarten to Year 8. By 2023, the school will be ELC to Year 12.

As an Anglican school in the Canberra-Goulburn Diocese, our mission is for our students, school and community to be transformed by the love of Jesus. By nurturing each student's capacity to grow in knowledge of themselves and God, our hope is that they will become considerate and compassionate contributors to the wellbeing of the wider community, under the influence of Christian teaching and experience.

The Position

Applications are invited for the position of Head of Junior School. This is an exciting opportunity for a highly skilled, innovative and experienced educational leader who enjoys working in a collaborative and dynamic environment and is keen to make a major contribution to the continuing growth and development of The Anglican School Googong.

The Head of Junior School is responsible for leading the teaching and learning in the Junior School, overseeing programs, assessment, reporting and curriculum compliance. The Head of Junior School works with the staff to foster an innovative, collaborative, student centred learning environment.

The Head of Junior School may also deputise for the Principal from time to time.

Key Responsibilities

Educational Leadership

- Lead the strategic direction of teaching and learning in Junior School
- Foster an innovative, purposeful, relevant and authentic learning environment
- Lead academic planning for the Junior School by having a deep working knowledge and understanding of Stage One, Two and Three NESA Syllabus documentation, Inquiry Learning, Building Learning Power
- Lead staff through the implementation of NESA syllabus documents across Kindergarten to Year Six
- Ensure that a sound knowledge of emerging trends in educational theory, learning theory, curriculum design, learning technology, assessment and methodologies underpins all teaching and learning in the Junior School
- Promote the development of high-quality teaching programs that are embedded with genuine contextual differentiation and curriculum integration

- Ensure NESA accreditation requirements for programming and assessment are consistently maintained by Junior School teachers
- Oversee the implementation of NAPLAN, analyse the data analysis and make recommendations to improve literacy and numeracy across Junior School
- Ensure that data relating to students, curriculum and quality processes is accurate and robust and is used by teachers to inform teaching and learning
- Work closely with Learning Support Staff and Teacher's Aides to ensure students with particular needs are supported
- Encourage the use of technology to redefine learning
- Examine emerging technologies for their potential impact on and use to enhance learning, engagement, creativity and achievement
- Respond strategically and proactively to the changing education sector, lead innovation collaboratively and model a positive approach to change

Staff Oversight

- Work collaboratively with the Director of Educational Administration to prepare staff timetables and rosters, manage staff absences and oversee the orientation of new staff members
- Foster a collaborative culture across the staff team, ensuring there is understanding, engagement and buy-in from all staff
- Monitor staff well-being and bring concerns to the attention of the Principal
- Lead Junior School team meetings and professional development where required
- Provide support for Junior School teachers' academic professional development by researching, monitoring and advising appropriate areas and opportunities that are available
- Work with the Executive Team to determine the Professional Development program for staff
- Share current research and topical articles with the Junior School Team

Pastoral Care and Student Management

- Oversee the pastoral care needs of the students in the Junior School
- Support the Director of Educational Administration in establishing a school wide pastoral care model
- Work with teaching staff to embed effective pastoral routines into the classroom
- Monitor Junior School uniform standards and playground conduct
- Manage mid-level student issues in collaboration with teachers and the support of the Director of Academic Administration
- Work collaboratively with teachers, Learning Support and other key stakeholders to ensure that learning, risk and safety management plans are developed for identified students
- Support the implementation of the House System
- Oversee a program for student well-being and reflective practice for the Senior School
- Organise and attend Junior School Camps

Co-curricular Program and School Events

- Lead Junior School Assemblies and Chapels
- Seek out additional co-curricular opportunities for Junior School students
- Encourage student and staff involvement in the co-curricular program
- Maintain communication with the parents around co-curricular offerings and school events
- Work with the Executive Team in the scheduling of Junior School events
- Co-ordinate Learning Journeys and Learning Conversations each term
- Attend Junior School events

Other

- Foster a positive relationship with the school and local community
- Participate in appropriate professional development opportunities
- Maintain a reduced teaching load across Junior School as required by the Principal
- Carry out other duties as required by the Principal

The Candidate

A suitable candidate for this position will be an effective educational leader who is passionate about teaching and learning, be innovative in their approach, have experience leading the implementation of curriculum requirements and pedagogical frameworks, have a natural affinity with children and experience in pastoral care and well-being, be engaged with professional learning and be able to lead and develop the Junior School staff, have excellent interpersonal and communication skills and be a team player, be loyal to the Principal, present a professional image, demonstrate an active faith and involvement in their local church.

Essential:

- tertiary qualifications in education
- teacher registration with NESAs
- current first-aid training
- NSW Working with Children Clearance – essential

Expectations

As a leader, you will be expected to:

- support the School's mission and vision
- be a loyal team member
- be an outstanding practitioner, passionate about your craft
- be a dynamic, warm and engaging leader
- be approachable and a good communicator
- be invested in the School's pastoral and co-curricular program, including camps and out of hours events
- safeguard and promote the welfare of children
- be experienced in supporting students with complex needs
- assist with the leadership of school Chapel services
- possess exemplary and innovative pedagogical skills
- have a broad knowledge of NSW curriculum requirements, assessment and reporting, and be creative and flexible in program and unit design
- be familiar with Guy Claxton's Building Learning Power framework and support its continued implementation throughout the school

Applications

Applications should include:

- a covering letter addressing the position expectations and an outline of your career experience and suitability for this position
- a curriculum vitae
- three confidential referees

The Anglican School Googong has statutory Child Protection responsibilities under revised legislation which became effective on 15 June 2013. Under the Child Protection [Working with Children] Act 2012 [NSW] and the Child Protection [Working with Children] Regulation 2013 [NSW] the School can only employ persons who hold a WWCC clearance from the NSW Office of the Children's Guardian.

Applications should be forwarded as soon as possible no later than 12th November 2018 to Principal@tasg.nsw.edu.au