

**Enrolment – School Holiday Program September/October 2023**

**COMPLETE ALL SECTIONS** – Please print clearly

If your child/ren have not attend an Out of School Hours Program in 2023 you will need to complete a full enrolment form before your child/ren can attend in the holiday program. Please ensure you return both the booking form and enrolment form. Enrolment forms can be obtained by emailing [alyce.hawkins@anglicare.com.au](mailto:alyce.hawkins@anglicare.com.au)

For staffing purposes we are asking families to **highlight** the time slots below that you would like your child/ren to attend for on the day for the School Holiday Program. Please also select if you would like you child to participate in the planned excursion by **highlighting** that section.

Monday 25 <sup>th</sup> Sep	Tuesday 26 <sup>th</sup> Sep	Wednesday 27 <sup>th</sup> Sep	Thursday 28 <sup>th</sup> Sep	Friday 29 <sup>th</sup> Sep
7:30 to 8:30	7:30 to 8:30	7:30 to 8:30	7:30 to 8:30	7:30 to 8:30
8:30 to 4:00	8:30 to 4:00	8:30 to 4:00	8:30 to 4:00	8:30 to 4:00
4:00 to 6:00	4:00 to 6:00	4:00 to 6:00	4:00 to 6:00	4:00 to 6:00

Monday 2 <sup>nd</sup> Oct	Tuesday 3 <sup>rd</sup> Oct	Wednesday 4 <sup>th</sup> Oct	Thursday 5 <sup>th</sup> Oct	Friday 6 <sup>th</sup> Oct
Public Holiday No Program	7:30 to 8:30	7:30 to 8:30	7:30 to 8:30	7:30 to 8:30
	8:30 to 4:00	8:30 to 4:00	8:30 to 4:00	8:30 to 4:00
	4:00 to 6:00	4:00 to 6:00	4:00 to 6:00	4:00 to 6:00

**Parent/Guardian**

Full Name		Phone	
Email			

**Child 1**

Full Name	
2023 School Year Level	

**Child 2**

Full Name	
2023 School Year Level	

**Child 3**

Full Name	
2023 School Year Level	

**Child 4**

Full Name	
2023 School Year Level	

**Terms and Conditions**

<p><b>Fees</b> I understand that the daily fee for the school holiday program is \$100 per child (CCS is applied for those families who are eligible). Fees are payable via direct debit and are non-refundable. Statements of fees owing will be emailed out the Monday of the week fees are due. PLEASE ENSURE YOU HAVE APPLIED FOR THE CHILD CARE SUBSIDY. Please also ensure you have confirmed your child's enrolment with us on My.Gov.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p><b>Excursions</b> I understand that there is an additional fee of \$10 per excursion, this fee will appear on statements for the week fees are due.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p><b>Absenteeism</b> I agree if my child/ren is/are absent for any reason, notification must be given prior to or on the morning of the absent day. Absent days will incur the normal daily fee.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p><b>Emergency contacts</b> <i>We maintain the emergency contact list as per the original enrolment form completed.</i> I agree to update the centre by email if I need to add anyone to the emergency contact list who may not already have my permission to collect my child/ren from the school holiday program.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p><b>Permission to watch PG rated movies</b> <i>PG and G rated movies may be available for viewing during the school holiday program. Children will have the choice to watch this or not and other activities will be available if they choose not to participate.</i> I give permission for my child/ren to watch PG and/or G rated movies.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p><b>Local Walking Excursions</b> I give permission for my child/ren to participate in excursions from the School within the local community. I understand I will receive a separate permission form for excursions not in the local area or those requiring transport. Children are always accompanied by the appropriate ratio of adults according to licensing regulations while on these excursions. Local excursions will include but are not limited to Beltana Park, Lovegrove Park, Rockley Oval, Duncan Fields, Bunyip Park and Apraisia Park.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p><b>Observation and Photography</b> I consent to my child being the subject of observations and photographs for individual programming by the educators. Photos will be displayed prominently around the centre and used in documentation of the learning program including on Storypark. Photos may be used for TASG Weekly newsletter.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No

**ACKNOWLEDGEMENT & DECLARATION**

I declare that I agree to abide by Anglicare's Early Learning Centre's policies and procedures. I acknowledge that I can have access to and view the policies and procedures of the service at the premises of the Centre at any time I wish. I declare that I have completed this application for enrolment and the information provided is accurate to the best of my knowledge.

**SIGNED AS AN AGREEMENT BETWEEN**  
Googong Early Learning Centre  
AND

\_\_\_\_\_   
Applicant's Full Name

\_\_\_\_\_   
Signature of Applicant

\_\_\_\_\_   
Date

**Collection Statement**

*Any personal information you provide is protected under the Privacy Act 1988 and is collected for the purpose of providing service or care appropriate to your needs. It can only be disclosed to someone else if you have been given reasonable notice of the disclosure; where disclosure is authorised or required by law or is reasonably necessary for the enforcement of the criminal law; if it will prevent or lessen a serious and imminent threat to a person's life or health; or if you have consented to the disclosure. If you have questions or concerns about how your personal information is handled you can contact the Privacy Officer at Anglicare by emailing [privacy@anglicare.com.au](mailto:privacy@anglicare.com.au).*