



# Student code of conduct

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<b>Risk category</b>	Trust and reputation
<b>NESA</b>	3.6.2
<b>Relevant legislation/ guidelines</b>	<ul style="list-style-type: none"> <li>• Education Act 1990 (NSW)</li> <li>• Registered and Accredited Individual Non-government Schools (NSW) Manual</li> </ul>
<b>Related documents</b>	<ul style="list-style-type: none"> <li>• Child protection policy</li> <li>• Complaints policy</li> <li>• Bullying harassment and discrimination policy</li> <li>• Student acceptable use of technology</li> <li>• Drug alcohol and smoking policy</li> <li>• Student attendance policy</li> <li>• Sun protection policy</li> </ul>
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## Overview

The *Student code of conduct* incorporates the major policies relating to students and how particular issues/situations will be managed/addressed by the School.

This code does not attempt to provide a detailed and exhaustive list of what to do in every aspect of School life. Instead, it sets out general expectations of the standards of behaviour required and refers to more detailed policies in a range of areas.

The code places an obligation on all students to take responsibility for their own conduct and to work with staff and other students co-operatively to achieve a consultative and collaborative school environment based on relationships of trust and respect.

## Objective

The aim of this code is to outline the standards of behaviour expected of all students of the School. It outlines the expectations of the School in relation to how students will relate to each other and to other members of the school community. The code also some of the procedures to follow and some of the possible consequences in instances where a student has acted contrary to the *Student code of conduct*.

## Policy

The School seeks to foster a community based on the values derived from its Anglican foundation and this policy outlines the ways in which students are expected to contribute to this goal.

The quality of the relationships between people is central to our purpose and mutual respect is the basis of all human interaction within the School. The active support of all members of the School community including students, families and staff is needed to achieve the aim of operating as a community underpinned by the Christian values of kindness, grace, forgiveness and restoration.

The care, protection and welfare of all students are the highest priority of the School and its community. As a part of this community, students need to behave in such a way as to act within the boundaries established by the School and support others to do so.

## Responsibilities

The *Student code of conduct* applies to all students of the School.

By accepting enrolment with the School, all students must be aware of and comply with this Code. Therefore, students must ensure that they:

- conduct themselves in a manner that upholds the culture and reputation of the School
- comply with the School's policies and procedures
- act ethically and responsibly
- are accountable for their actions and decisions

This statement applies to students of the School and applies to behaviour:

- in the School environment, including outside normal study hours
- whilst wearing school uniform
- while undertaking school related activities including interaction with parents or other third parties and while travelling away from the School (e.g. School trips or sport activities)
- at school-related events e.g. excursions and social functions

Whilst the Principal has overarching responsibility for this policy document, the following are also responsible for monitoring this document in relation to their roles and responsibilities and for ensuring that it is updated as required.

- Deputy Principal
- Heads of School
- Teachers

## Definitions

**Behaviours warranting suspension** are those where a student at the School:

- i. is persistently and wilfully noncompliant
- ii. threatens to be violent or is violent to another student attending the school, a member of the staff of the school or anyone else involved in the School's operation
- iii. acts in a way that otherwise threatens the good order of the School or the safety or wellbeing of another student attending the school, a member of staff of the school or anyone else involved in the school's operation
- iv. displays behaviour that is disruptive to the student's learning or that of other students







**Suspension** is the process of withdrawing a student from the School for a period not exceeding five (5) school days if they display behaviours warranting suspension.

**Expulsion** is the permanent removal of a student from the School. The purpose of expulsion is to remove a student who poses an extreme threat to the welfare and safety of staff and students. Expulsions are used in exceptional circumstances when the support required to establish a safe work environment are beyond the resources of the school system.

**Exclusion** is the act of preventing a student's admission to a number of schools. In extreme circumstances, the principal of a school may make a submission to an appropriate authority, or to other schools, recommending the permanent exclusion of a student from the registration system of which the school is a member, or from other schools.

**Procedural fairness** is the basic right of all when dealing with authorities. Procedural fairness refers to what are sometimes described as the 'hearing rule' and the 'right to an unbiased decision'.

## Addendum 1

As a student at The Anglican School Googong you are expected to act with:	
<b>Resilience</b> 	Being resilient looks like: <ul style="list-style-type: none"> <li>• Never giving up, even when it's difficult</li> <li>• Bouncing back and recovering after a set back</li> <li>• Making a mistake and learning from it</li> <li>• Keeping things in perspective</li> <li>• Embracing and coping with new situations and circumstances</li> </ul>
<b>Responsibility</b> 	Being responsible looks like: <ul style="list-style-type: none"> <li>• Being punctual</li> <li>• Listening to others</li> <li>• Being prepared for lessons with all required materials</li> <li>• Valuing the safety and wellbeing of yourself and others – ensuring your actions will not hurt yourself or others</li> <li>• Focusing on learning</li> <li>• Accepting the consequences of your actions</li> <li>• Making the right decisions for the right reasons</li> <li>• Recognising that no one else but you is responsible when you do the wrong thing</li> </ul>
<b>Respect</b> 	Being respectful looks like: <ul style="list-style-type: none"> <li>• Thinking of words and their impact before you say them</li> <li>• Understanding that what you do and what you say can impact others</li> <li>• Listening to your teachers and others during lessons</li> <li>• Hands Off! Keeping your hands to yourself</li> <li>• Actively undertaking stewardship of your property and the property of others</li> <li>• Letting other people get on with their learning without interruptions</li> </ul>
<b>Empathy</b> 	Being empathetic looks like: <ul style="list-style-type: none"> <li>• Respecting the opinions of others even if you don't agree</li> <li>• Showing care and concern for others</li> <li>• Accepting that your experience and feelings can be different to others</li> <li>• Avoiding judging</li> <li>• Thinking how you would feel if you were experiencing the same problem</li> <li>• Recognising that everyone is different</li> </ul>
<b>Honesty</b> 	Being honest looks like: <ul style="list-style-type: none"> <li>• Telling the truth to yourself and to others</li> <li>• Admitting mistakes and not making excuses</li> <li>• Accepting feedback and making changes</li> <li>• Matching your actions to your words</li> <li>• Choosing not to pass on rumours and untruths about someone else</li> <li>• Not taking things that aren't yours</li> </ul>
<b>Kindness</b> 	Being kind looks like: <ul style="list-style-type: none"> <li>• Thinking about how you speak to and treat others</li> <li>• Being a good friend</li> <li>• Including others and not discriminating</li> <li>• Setting a good example</li> <li>• Playing your part in team work or group work</li> <li>• Co-operating, sharing, taking turns and accepting compromises</li> </ul>

## Addendum 2

In every action and decision students make they are expected to deliberately take steps to ensure they comply with the *Student code of conduct* outlined below. The *Student code of conduct* applies to all students of the School and applies to behaviour:

In the School environment, including outside normal lesson times.

While undertaking any school related activities and while travelling away from the School for any reason including excursions, camps, sports activities, social functions, service trips, representative duties and co-curricular activities.

All students at The Anglican School Googong will:

Be **punctual** in their attendance, with work due and with commitments made to others.

Act **ethically** and with **kindness** and **respect** for all members in the School community.

Undertake active **stewardship** of their own equipment and the resources of the School.

Actively **participate** in lessons by bringing all their equipment, ensuring BYOD devices are ready to use, engaging in the lesson and completing set learning activities.

Be **responsible** for their own actions and ensure that the rights of others are respected.

Take **pride** in their appearance, their uniform and their school work.

Be **polite**, well-mannered and courteous to all – both inside and outside of the School.

Conduct themselves in a manner that values the **safety** and wellbeing of themselves and others.

Work to the best of their ability in all aspects of the learning process.

Accept the consequences of inappropriate behaviour with maturity and self-discipline.

